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## MEMORANDUM

TO: Superintendents, Principals, Headmasters of Independent Schools  
FROM: Secretary Vilaseca  
COPY: Aly Richards, Jeb Spaulding, Keith Flynn  
SUBJECT: Governor's Statewide School Safety Training Conference Reminder  
DATE: October 31, 2013

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You are all well aware of the recent school shootings in neighboring states and across the nation, and perhaps you have also heard about the recent weapon violation at a Vermont school where a small arsenal was discovered in a student's car. In light of these events especially, but also as a measure of good practice, it is critical that we take preventative and proactive actions to ensure the everyday safety of students in Vermont schools. Don't forget that you are required by SBE rules to have a school crisis plan ([Manual of Rules and Practices](#), series 4100).

The Governor's Statewide School Safety Training Conference is scheduled for November 20<sup>th</sup> at the Sheraton Conference Center in Burlington, Vermont. This is an all-day training event for public and independent school administrators and threat assessment and crisis teams.

I strongly recommend that you, as a school administrator, designate a school team, or representative to attend this very timely conference. Sheriffs and police officers are an integral part of such teams, and at present this conference registration has a good representation from the field of law enforcement. In order to meet the objectives of the conference, more representation is needed from the education field. (Reminder: This conference is not open to the general public.)

The registration fee is modest and the agenda is rich. The day will start with a welcome from me, followed by a keynote address delivered by Gary Margolis, managing partner/co-founder of Margolis Healy, a professional services firm specializing in safety and security needs for K-12 schools, universities and colleges. The Governor will also be addressing the group. Workshop topics address Creating a School Public Safety Committee, How Law Enforcement Responds to Crises, School Safety Planning, and Physical Security Issues and Timely Response. There will also be a sample crisis simulation.

Please make every effort to have your school represented at this conference.

For more information and to register, please click here: <http://goo.gl/vpd43a>.